



WIRE TRANSFER INSTRUCTIONS

Effective: May 1, 2016

A. All wire transfers of funds to Proto-Design, Visiport®, T2K, and Tooling 2000 should be made to:

Bank of America, Redmond Branch (206) 358-2950
7450 - 170th Avenue NE, Redmond, WA 98052-4458, USA

ABA Bank Routing No. **125000024**, Bank Account No. **63760805**
SWIFT/BIC address number is **BOFAUS3N**
USA-based banks do not currently use the IBAN system.

B. Payment terms:

1. All bank fees are the responsibility of the customer, and may not be deducted from the invoice.
2. Proto-Design/Visiport charges a \$30 wire transfer fee on initial orders. If the incoming wire covers the full amount as invoiced, successive wire transfer fees will be waived. Subsequent bank fee deductions, however, as may occur from using a different bank to process the wire, may be cause for us to reinstate the wire transfer fee.

>> Please be aware that small local banks may use a larger bank in order to process your wire transfer, due to the established international correspondent bank relationships of the larger bank. Both banks typically charge a fee, which is deducted from the payment amount. It is therefore recommended that customers use a larger bank with direct international correspondence relationships for the most economy.

3. Any requested deductions differing from invoiced amounts must be made in writing via Remittance Advice prior to payment. Outstanding balances will be re-invoiced, including any applicable fees and interest charges at a rate of 18% per annum.
4. All transfer payments must be denominated in US dollars.
5. Net terms equate to payment due date from date of invoice (i.e. Net 30 payments are due on the date 30 days from after date of invoice). Interest accrues once invoice is 30 days overdue.

If you have questions regarding payment of an invoice, please do not hesitate to contact us.
Thank you for your business.